

<b>MEETING:</b>	<b>HEREFORDSHIRE LOCAL ADMISSIONS FORUM</b>
<b>DATE:</b>	<b>14 JULY 2010</b>
<b>TITLE OF REPORT:</b>	<b>STANDARD APPLICATION FORMS FOR THE SCHOOL YEAR 2011/2012</b>
<b>OFFICER:</b>	<b>ADMISSIONS AND TRANSPORT MANAGER</b>

**CLASSIFICATION:** Open

### **Wards Affected**

Countywide

### **Purpose**

To approve the layout and content of the “common application form” to be used for the co-ordinated secondary transfer arrangement for September 2011, SA1, and the PA1 form for primary co-ordination to be introduced from the same time.

### **Key Decision**

This is not a Key Decision.

### **Recommendation(s)**

- (a) **THAT the application forms be approved subject to any agreed changes.**

### **Key Points Summary**

- 1 These are documents which require annual updates. They form part of the coordinated admission arrangements, in line with the Schools Admissions Code. LAF will note that the forms have not changed from last year, other than the various applicable dates, to reflect the forthcoming admissions round.

### **Alternative Options**

- 2 None.

### **Reasons for Recommendations**

- 3 Statutory requirement to provide as part of the co-ordinated admissions rounds.

Further information on the subject of this report is available from  
Andrew Blackman –Admissions and Transport Manager on (01432) 260927

## **Introduction and Background**

4 The Forum is requested to ratify these application forms as presented.

## **Key Considerations**

5 None

## **Community Impact**

6 None

## **Financial Implications**

7 There are no financial implications.

## **Legal Implications**

8 To meet the requirements of the current School Admissions Code.

## **Risk Management**

9 These forms have to be produced and used, in line with the Schools Admissions Code.

## **Consultees**

10 None required.

## **Appendices**

Appendix 2.1 - PA1 – primary school application form

Appendix 2.2 - SA1 – secondary school application form

## **Background Papers**

- None identified.